



Application for Provisional Membership

Application Instructions

1. Academic health sciences libraries from institutions offering post-baccalaureate degrees in allopathic or osteopathic medicine in Arkansas, Louisiana, New Mexico, Oklahoma, and Texas are eligible to apply for Provisional Membership in SCAMeL.
2. Applicant libraries must obtain sponsorship from a current member of the [SCAMeL Board of Directors](#). A letter of support should be included with the Application for Provisional Membership.
3. A copy of the library director's current curriculum vitae should be included with the Application for Provisional Membership. The CV should include the following information: degrees/certifications, number of years in current position, professional memberships, evidence of service and leadership.
4. Once completed, the Application for Provisional Membership and supporting documents should be emailed to Stewart Brower, Chair of the Membership Committee, at stewart-brower@ouhsc.edu.

I. Director Information

Name:

Mailing Address:

Title:

Email:

Phone:

Sponsoring SCAMeL Library Director/Institution:

II. Institutional Profile

Library Name:

Street Address:

City/State/Zip:

Phone:

Library email:

URL:

Parent Institution:

Status: For-Profit Non-Profit Private Public (*Please check all that apply.*)

Accrediting Body: LCME COCA Other:

Accreditation Status: Full Preliminary Provisional Year of Next Site Visit:

a. List academic and professional health sciences programs supported by the library.

b. Provide FTEs for the students and faculty associated with the health sciences programs supported by the library.

Student FTE:

Faculty FTE:

c. Describe the reporting structure for the library.

d. List institutional and/or consortia memberships held by the library (e.g. MLA, AAHSL, ACRL), and indicate the year joined.

III. Staff

a. Professional librarians (FTE):		c. Number of AHIP members:	
b. Other professional staff (FTE):		d. Library paraprofessionals and clerical staff (FTE):	
e. Library directors from SCAMeL member libraries should actively engage in the work of the SCAMeL Board of Directors and support library staff participation in SCAMeL committees and working groups. Please provide examples of the library's current support for staff participation in professional activities.			

IV. Space

Provide the square footage and number of seats available in the library. If multiple libraries, report information separately for each library.

a. Square footage:		b. Number of seats:	
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V. Collections

Include materials owned or licensed by the health sciences library.

a. Total number of print volumes:	
b. Total number of monograph titles (any format):	
c. Total number of health sciences serials subscriptions (any format):	
d. Describe any particular collection subject strengths or special collections, including archival collections held by the library.	

VI. Budget

Please report expenditures for the most recent fiscal year.

a. Personnel expenditures:	
b. Collections expenditures:	
c. Total expenditures:	

VII. Interlibrary Loan

Please report interlibrary loan statistics for the most recent fiscal year.

a. DOCLINE LIBID:	
b. Symbol:	
c. Number of holdings reported in SERHOLD:	
d. Borrowing requests filled:	
e. Lending requests filled:	
f. Interlibrary loan software(s) used:	
e. Does your library provide interlibrary loan services, or do you rely upon services from another library (i.e. University Library)?	

VIII. Additional Questions

Please attach a page to this application that includes responses to the following questions:

- a) Describe your reasons for seeking SCAMeL Provisional Membership.
- b) Which SCAMeL programs and services will be of the most value to your library?
- c) How can your library contribute to SCAMeL to make it a better organization and a stronger resource for our region?