

## **SCAMeL Professional Development/Exchange Program Report**

### **Institutions Visited:**

Louisiana State University Health Sciences Center Library in Shreveport, Louisiana.  
July 11-13, 2011.

Louisiana State University Health Sciences Center in New Orleans John P. Isché Library  
July 18-20, 2011

### **Participants:**

#### LSUHSC-New Orleans:

Kathy Kerdolff, Reference Librarian / School of Medicine Liaison / Distance Education Coordinator  
Hanna Kwasik, Head, Cataloging / Serials  
Jennifer Lloyd, Information Technology / Interlibrary Loan Librarian/ Acting Head of Circulation

#### LSUHSC-Shreveport:

Montie' Dobbins, Head of User Access Services  
Dee Jones, Head of Cataloging

### **Goals of the visits:**

LSUHSC Libraries in New Orleans and Shreveport have a long history of cooperation on many levels. Both libraries purchased together and share the same INNOVATIVE software for their ILS.

The main goals of the reciprocal visit were to:

- examine and assess the current state of our ILS - Innovative Millennium
- share information and expertise in use of different Millennium modules in order to utilize all up-to-date Millennium Innovative technology
- redesign both libraries' shared public catalog and coordinate implementation of new WebPac Pro
- develop a plan to coordinate system changes, including installation and launching of new products in the future
- share information on library-offered classes and liaison work on both campuses
- get acquainted with new staff members on both campuses

### **Schedule and Notes:**

#### Day 1 - July 11, 2011.

Morning      Travel  
Afternoon

Kathy Kerdolff met with David Duggar, Reference Librarian, who gave her a full tour of the library, introduced her to the staff and described the various duties performed by each.

Jennifer Lloyd met with, Dixie Jones, Associate Director and Mararia Adams, Assistant Director, Systems, to discuss administrative aspects of Innovative Millennium.

Hanna Kwasik met with Betty Tucker, Head of Collection Management and discussed the Millennium ERM Module.

## Day 2 July 12, 2011

Meeting with circulation, cataloging and systems staff; demonstrating library's use of modules in the ILS; planning for the future. Jennifer Lloyd facilitated morning and afternoon sessions.

Agenda for discussion:

### Morning Session

1. WebPac Options
  - a. WebPac Refresh
  - b. Branch names
  - c. Limit by language
  - d. Synonym list
2. Make a List function
  - a. Turn on use Scope while searching
  - b. Problem with numbers
  - c. Keeping the lists clean
  - d. Canned lists
  - e. Grouping lists

Lunch with LSU Health Sciences Library-Shreveport librarians

### Afternoon Session

Agenda for discussion (continues):

3. Templates
4. Changing labels (client only)
  - a. Multiline field
  - b. Long names for fixed fields
  - c. Long names for variable fields
  - d. Index label
5. Z39.50 table - Clean up entries
6. System Administrative issues
  - a. Passwords & logins
  - b. General maintenance
  - c. CS Direct
    - Outstanding Service Requests
    - Service Commitments
    - System Changes
  - d. Statistics question
  - e. Login Group Admin
  - f. Printers/Advanced Printers

Kathy Kerdolff joined the librarians in the morning for discussions and troubleshooting tips on the Innovative modules that are shared among the LSUHSC affiliated Libraries. She was basically an observer in the technical sessions and helped by giving suggestions from the patron side of the catalog; in particular about word searching.

In the Afternoon Kathy Kerdolff met with Donna Timm, Head, Education and Outreach to discuss how Shreveport librarians participate in bibliographic instruction in their community: 4<sup>th</sup> year medical students, medical residents, physician assistant programs, nursing, large and small groups and one-on-one

sessions. Kathy and Donna will look at potential instruction and assessment opportunities between the two libraries.

Evening Dinner with LSU Health Sciences Library-Shreveport librarians

Day 3 July 13, 2011

Travel

Day 4 July 18, 2011

Morning Travel  
Afternoon Tour of library and staff introductions  
Evening Dinner with LSUHSC-New Orleans librarians

Day 5 July 19, 2011

Morning Montie' met with Jennifer Lloyd to continue discussion of circulation interface of Innovative Millennium. Jennifer instructed Montie' on how to use other maintenance functions in Innovative Millennium.

Dee met with Hanna Kwasik to discuss the Create List function in Innovative Millennium for cataloging, acquisitions and statistical reports. They also discussed ways to streamline data entry for electronic book bibliographic records.

Lunch with LSUHSC-New Orleans librarians

Afternoon Montie' and Jennifer continued discussion regarding ILL

Dee and Hanna discussed ways to search other library catalogs using Z39.50. They also discussed searching and using the Millennium manual via CS Direct.

Evening Dinner with LSUHSC-New Orleans librarians

Day 6 July 20, 2011

Travel

**Lessons Learned:**

As expected, the informal learning aspect of our visit was professionally enriching for all participants and contributed to meeting our goals. After our meeting and discussions, both libraries were able to submit their requests to Innovative Interfaces for our ILS system upgrade and enhancements. We hope to implement all the changes and go live with the new look of our shared Online Public Access Catalog by the end of August.

**Thanks:**

We thank SCAMeL and Directors of our institutions for providing us the opportunity for this visit and for their financial support. We appreciate the hospitality of all staff members at the LSUHSC-Shreveport and LSUHSC-New Orleans Libraries.

Hanna Kwasik                      Montie' Dobbins  
Jennifer Lloyd                     Dee Jones  
Kathy Kerdolff

July 26, 2011.